

Precious Promises Preschool

Job Description

Job Title: **VPK ASSISTANT TEACHER**

Hours: **Part-time.** 8:30am arrival for class, mid-August through mid-May.

Reports to: Precious Promises Preschool Director

PRINCIPLE FUNCTIONS

To support a lead classroom teacher in creating a nurturing Christ-centered classroom. This role assists in providing a safe, engaging and structured environment for preschoolers that meets the emotional, intellectual, social and spiritual needs of the individual and the group.

QUALIFICATIONS

- Experience working with preschool age children
- Ability to work well under the direction of a lead teacher
- Self-starter, punctual, dependable, willing to learn and grow and energetically engage with children
- Strong communication and teamwork skills
- Must interact well with others – students, staff members and parents/guardians of students
- Must be able to articulate his/her understanding of the Christian faith in terms of a child's experience
- Willingness and flexibility to serve and support where needed
- Heart for ministry and early childhood education

REQUIREMENTS

- Must have received Jesus Christ as his/her personal Savior and have demonstrated a practical submission to His Lordship in his/her life.
- Must be at least 18 years old, have a high school diploma or equivalent.
- Must undergo and pass background check (including fingerprinting.)
- Must have completed (or complete) 45 hours of mandated FL DCF training
- Experience in childcare or teaching preschool preferred
- Complete First Aid & Pediatric CPR/Fire Extinguisher and PEARLS training requirements provided by Precious Promises Preschool
- Complete 15 in service hours before January 30

RESPONSIBILITIES

- Present him/herself and instruction of children in a manner consistent with the doctrinal statement and philosophy of Christian Family Chapel and the goals of Precious Promises Preschool
- Ensure the well-being of all children in the program by providing the supervision and support necessary for their safety and educational, emotional and spiritual development
- Assist lead teacher in implementing daily lessons and classroom activities. Reinforcing learning concepts through small group and one on one support
- Support classroom routines, transitions and behavior management in a positive and loving manner
- Pass on observations regarding the children's health, behavior, and development to the teacher
- Supervise children during play, meals, resource classes and outdoor activities
- Interact and encourage children in developing independence
- Help the children control behavior using a positive, consistent approach
- Help maintain a clean, organized and safe classroom
- Model kindness, respect and Christlikeness
- Attend staff meetings and required training courses
- Assume the role of teacher in the absence of the teacher if necessary
- Assist in the drop-off and pick-up of children by walking the children to and from their destinations
- Other duties as required

ACCOUNTABILITY

Performance will be evaluated and reviewed after 90 days and annually by lead teacher and Director of Precious Promises Preschool.