

Precious Promises Preschool

Job Description

Job Title: **TEACHER FOR TWO-YEAR-OLD CLASS**

Hours: **Part-time.** 8:30am arrival for class that meets 9:00a-12:30p M-F, mid-August through mid-May. Additional time for planning and preparation is required

Reports to: Precious Promises Preschool Director

PRINCIPLE FUNCTIONS

To offer a safe and nurturing classroom experience for two-year-olds that meets the emotional, intellectual, social and spiritual needs of an individual and the group.

QUALIFICATIONS

- Must have received Jesus Christ as his/her personal savior and have demonstrated a practical submission to His Lordship in his/her life.
- Must love children.
- Must be able to articulate his/her understanding of the Christian faith in terms of a child's experience.
- Display knowledge and understanding of the developmental levels of the age group with whom you are working.
- Must interact well with others – students, staff members and parents/guardians of students.
- Must be able to communicate with parents in an informed tactful way, recognizing the importance of parent input for a consistent approach to a child's care.
- Must be punctual, reliable, industrious and compassionate.

REQUIREMENTS

- Must undergo and pass background check (including fingerprinting.)
- Must have completed (or complete) 45 hours of mandated FL DCF training
- CDA or Early Childhood Education degree preferred
- Personal computer with ability to communicate with parents through email
- Complete First Aid & Pediatric CPR/Fire Extinguisher and PEARLS training requirements provided by Precious Promises Preschool
- Complete 15 in service hours before January 30

RESPONSIBILITIES

- Present him/herself and instruction of children in a manner consistent with the philosophy of Christian Family Chapel.
- Continuously strive to achieve the goals of Precious Promises Preschool.
- Ensure the well-being of all children in the program by providing the supervision and support necessary for their safety and educational, emotional and spiritual development.
- Prepare a warm and safe environment that is orderly, clean and appealing and permits the child to grow and explore. This includes decorating the classroom in a manner appropriate for and appealing to preschoolers.
- Plan and implement age-appropriate weekly lesson plans based on school curriculum. Incorporating Bible stories, prayer and a Biblical world view into the daily activities that strive to achieve the goals of Precious Promises Preschool
- Establish and maintain good communication with parents through informal verbal reports and parent conferences upon request.
- Observe, record and report significant individual and group behavior.
- Use appropriate and positive discipline as set forth in the policy of discipline.
- Attend all staff meetings and required training courses.
- Maintain accurate records and files on children's attendance, development and class performance

- Communicate to the Director any basic supply needs
- Observe and maintain maximum limit established for other classroom expenses
- Other duties as required.

ACCOUNTABILITY

Performance will be evaluated and reviewed after 90 days and annually by Director of Precious Promises Preschool.